

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 17, 2019

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 17, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Steve Hickok, Guy Bowering and Warren Strain. Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Alderman Mike Hudgins was absent.

Mayor Hawkins Butler called the meeting to order. She welcomed members, leaders and parents of area Boy Scout troops to the meeting. Parker Page of Boy Scout Troop 8 of First Baptist Church in Jackson and his grandfather, Phil Hogue were present at the meeting. In addition, members of Boy Scout Troop 164 of Parkway Hills United Methodist Church in Madison were in attendance along with their Scout Master Rick Kolar and Assistant Scout Master Mark Bryan. It was also noted that a member of Troop 164, Elliott, is an exchange student from France who is currently attending Madison Central High School. After the invocation led by Troop 164 Scout Austin Love and the Pledge of Allegiance led by Troop 164 Scout Sam Copeland, the meeting proceeded as follows.

ADMINISTRATION – CONSENT AGENDA - Approved

Concerning the Consent Agenda, there were no items removed for the discussion and the motion was made by Alderman Hickok to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes:**
 - 1. First Regular Board Meeting – September 3, 2019
 - 2. Special Called Board Meeting – September 5, 2019
 - 3. Special Called Board Meeting – September 12, 2019
 - 4. Planning & Zoning Commission Meeting – August 12, 2019 – **Exhibit A**
- B. Approve Claims Docket – **Exhibit B****
 - 1. Computer Checks
124364-124568
 - 2. Manual Checks
124360-124363
 - 3. Payroll Checks
Checks 33995-34012; EFTs 4928-5127 – 09/13/19
Disbursement Checks: 34013-34018 – 09/13/19
- C. Accept the following proofs of publication: - **Exhibit C****
 - 1. Public Hearing Proposed Budget and Tax Levies (*Herald*)
 - 2. Resolution Fixing Ad Valorem Tax Levies (*Journal*)
 - 3. Public Notice – Ramsay Construction Group, Variance for Setback Reduction (*Journal*)
 - 4. Public Notice – Ramsay Construction Group, Variance for Accessory Structures/Uses in the Rear Yard (*Journal*)
 - 5. Public Notice – Crosstown Builders, LLC, Special Exception for Public/Quasi Public Use (*Journal*)
 - 6. Public Notice – Main Street Investments, LLC, Variance to Decrease Lot Width (*Journal*)

- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
 - 1. Authorization to re-hire John P. Gray as full-time Police Officer effective September 27, 2019
 - 2. Authorization to hire Michelle Alexander as full-time Administrative Assistant for the Patrol Division effective September 23, 2019
 - 3. Authorization to hire Tucker Fowler as part-time/seasonal employee for the Parks Department effective September 18, 2019
 - 4. Accept resignation of Dale Danks as City Attorney with authorization to remain in transition consulting for a period of 90 days
 - 5. Accept resignation of Timothy Hester, Police Officer effective September 9, 2019
 - 6. Accept resignation of Pedro Galloway, Street Department Laborer effective September 10, 2019
 - 7. Accept Oath of Office for Ruth Gibbons, Deputy Clerk
 - 8. Authorize additional 90-day leave of absence for Fire Department employee Bowman Fisher effective September 19, 2019
 - 9. Accept resignation of Jeremy Marshall, Firefighter effective September 27, 2019
 - 10. Accept retirement of Hal Ellison, Planning and Zoning Commission member
- E. Accept Irrevocable Letter of Credit 19-018 for Reunion, Inc., Block Z-Winchester from Equity Mortgage Corporation-Expiration Date of January 1, 202- **Exhibit E**
- F. Approval of and authorization for Police Department to apply for and execute all necessary paperwork for the USDOJ Community Policing Development Microgrants Program – **Exhibit F**
- G. Approve and authorize City Clerk to execute Southern Administrator and Benefit Consultants, Inc. documents: - **Exhibit G**
 - 1. Originator Bank Agreement and ACH Compliance Rules Acknowledgement
 - 2. Certificate of Authority for City of Madison
- H. Adopt Resolution Adjudicating Cost of Cleaning Certain Real Property - 608 Clearwood Cove – **Exhibit H**
- I. Approval of the following requests for temporary POD units: - **Exhibit I**
 - 1. Greg McCurry, 506 Post Oak Place – September 6-November 6, 2019
- J. Accept quotes for equipment for AR15 patrol rifles and authorize Police Department to purchase from Guns & Gear as lowest and best quote – **Exhibit J**
- K. Authorization to remove one (1) 2013 Ford F-250 from Water Department as declared total loss by insurance company – **Exhibit K**
- L. Authorization of addition of new Barrentine trailer, VIN 34329 to Parks & Recreation Department inventory
- M. Authorization to remove and dispose of one (1) non-operational refrigerator, Model RG773236, Serial #CTXY16CPGARD from Arts Center inventory
- N. Approval of proposal to Public Works Department from Deviney Construction Company, Inc. for the provision of labor and equipment for storm or emergency services – **Exhibit L**
- O. Authorization for Public Works Department to perform emergency fence repairs for seven (7) lift stations at Reunion, one (1) lift station at Hoy Road, one (1) lift station at Old Mannsdale Road, and one (1) gate at West Hoy Road Water Well and award project to lowest and best proposal
- P. Authorization for Chris Bucker, Public Works Department to travel to the Mississippi Geospatial Conference in Long Beach, Mississippi on October 3-4, 2019 – **Exhibit M**
- Q. Award lease purchase to Trustmark National Bank for the financing of items as listed in the attached memorandum – **Exhibit N**
- R. Accept letter from MS Department of Transportation regarding ownership and maintenance responsibilities of City Streets affected by Project No. ACNH-9204-00(003)/100486303, Colony Park Boulevard from Sunnybrook Road to McClellan Drive – **Exhibit O**

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

RESOLUTION AUTHORIZING AND DIRECTING THE ISSUANCE OF GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019, OF THE CITY OF MADISON, MISSISSIPPI, IN THE PRINCIPAL AMOUNT OF SIX MILLION DOLLARS (\$6,000,000) TO RAISE MONEY FOR THE PURPOSE OF ERECTING MUNICIPAL BUILDINGS AND COURTROOMS, AND PURCHASING BUILDINGS AND LAND THEREFOR, AND FOR REPAIRING, IMPROVING, ADORNING AND EQUIPPING THE SAME; CONSTRUCTING, IMPROVING AND PAVING STREETS, SIDEWALKS AND PARKWAYS, AND PURCHASING LAND THEREFOR; CONSTRUCTING BRIDGES AND CULVERTS; REPAIRING, IMPROVING AND EXTENDING THE SANITARY, STORM, DRAINAGE AND SEWERAGE SYSTEMS OF THE MUNICIPALITY; IMPROVING AND EQUIPPING PARKS AND PUBLIC PLAYGROUNDS AND CONSTRUCTING, REPAIRING AND EQUIPPING RECREATIONAL FACILITIES, INCLUDING WITHOUT LIMITATION A SWIMMING POOL OR POOLS AND RELATED FACILITIES; PURCHASING FIRE-FIGHTING EQUIPMENT AND APPARATUS, AND PROVIDING HOUSING FOR SAME, AND PURCHASING LAND THEREFOR; PURCHASING MACHINERY AND HEAVY EQUIPMENT WHICH WILL HAVE AN EXPECTED USEFUL LIFE IN EXCESS OF TEN (10) YEARS FOR THE USE OF THE PUBLIC WORKS DEPARTMENT, BUT SPECIFICALLY NOT INCLUDING ANY MOTOR VEHICLES WEIGHING LESS THAN TWELVE THOUSAND (12,000) POUNDS; PRESCRIBING THE FORM AND INCIDENTS OF THE BONDS; PROVIDING FOR THE LEVY OF TAXES FOR THE PAYMENT OF THE BONDS; PROVIDING FOR THE SALE OF THE BONDS; MAKING PROVISION FOR MAINTAINING THE TAX-EXEMPT STATUS OF THE BONDS; APPROVING AND AUTHORIZING THE DISTRIBUTION OF A PRELIMINARY OFFICIAL STATEMENT; AUTHORIZING THE EXECUTION AND DISTRIBUTION OF AN OFFICIAL STATEMENT PERTAINING TO THE SALE OF THE BONDS; AUTHORIZING THE EXECUTION OF A CONTINUING DISCLOSURE CERTIFICATE PERTAINING TO THE BONDS; ACKNOWLEDGING AND AUTHORIZING THE EXECUTION OF POST ISSUANCE COMPLIANCE PROCEDURES; AND FOR RELATED PURPOSES.

There was brief discussion concerning the aforementioned Resolution for General obligation Public Improvement Bonds, Series 2019. Alderman Bowering made the motion to approve the Resolution as presented, seconded by Alderman Jacobs and unanimously approved. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit P**.

PUBLIC WORKS DEPARTMENT – FINAL PLAT APPROVAL, BLOCK Z, WINCHESTER @ Reunion- Approved

Public Works Director Jim Marler presented the final plat for Block Z, Winchester of Reunion Subdivision recommending that approval be granted contingent upon staff review. Alderman Bowering made the motion to approve this final plat contingent upon staff review. The motion was seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE, THE VILLAGE AT MADISON- Approved

Community Development Director Kianca Stringfellow presented the variance request of Main Street Investments, LLC for a variance to decrease the minimum lot width from 80' to 22' for The Village of Madison residential development. She stated that the Planning and Zoning Commission reviewed and recommended approval of the variance. Alderman Tatum made the motion to grant approval of this variance request as presented, seconded by Alderman Hickok and unanimously approved by all aldermen. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Q**.

COMMUNITY DEVELOPMENT DEPARTMENT – PRELIMINARY PLAT, THE VILLAGE AT MADISON- Approved

Community Development Director Kianca Stringfellow presented the request of Main Street Investments, LLC for preliminary plat approval of The Village of Madison residential development. She stated that the Planning and Zoning Commission reviewed and recommended approval of this preliminary plat. It was also noted that all streets within this development are private and not owned or maintained by the City.

The motion was made by Alderman Strain to grant approval of the preliminary plat as presented. Alderman Jacobs seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto and incorporated herein as **Exhibit Q**.

COMMUNITY DEVELOPMENT DEPARTMENT – VARIANCE REQUESTS FOR 709 MADERIA COURT-Approved

Community Development Director Kianca Stringfellow presented the request of Mr. Jon Ramsay of Ramsay Construction Group, Inc. for two variances concerning accessory structures to be located in the rear yard of 709 Maderia Court. The first variance, #0013V would allow for the construction of two accessory structures and the second variance, #0014V would provide for setback reduction from 10 to 3' to 6'. Ms. Stringfellow indicated that both the neighborhood homeowners association and the Planning and Zoning Commission recommended approval of these variances. Alderman Peeler made the motion to grant approval of both requests as presented. The motion was seconded by Alderman Bowering and unanimously approved. Mayor Hawkins Butler declared the motion carried. Documentation relevant to these requests is attached hereto and incorporated herein as **Exhibit R**.

AMENDED INTERLOCAL COOPERATION AGREEMENT BETWEEN MADISON COUNTY, MISSISSIPPI AND THE CITY OF MADISON, MISSISSIPPI REGARDING THE FUNDING OF CERTAIN STREET IMPROVEMENTS IN THE CITY OF MADISON

There was brief discussion regarding the adoption of an amended interlocal agreement with Madison County for certain street improvements within the City. The Mayor asked for a motion to adopt this Agreement contingent upon the amounts being confirmed by the County. Alderman Strain made the motion to adopt the amended agreement contingent upon the funding amounts being confirmed by the County. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Agreement is attached hereto and incorporated herein as **Exhibit S**.

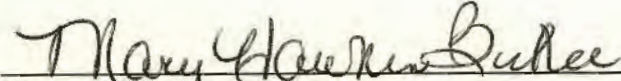
EXECUTIVE SESSION

Mayor Mary Hawkins Butler requested to enter into a Closed Session to determine if an Executive Session would be appropriate. Alderman Strain made the motion, seconded by Alderman Bowering and unanimously approved by all Board members. The Mayor declared the motion carried and requested that the public vacate the room.

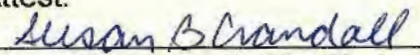
After brief discussion, it was determined that an Executive Session would be appropriate for discussion of personnel matters and possible litigation. The public was invited to return to the room to hear the motion as follows: Alderman Strain made the motion to go into Executive Session for the purpose of discussion of matters of litigation and economic development. Alderman Bowering seconded the motion. The vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried and once again asked that the room be vacated.

General discussion was held concerning these matters and upon completion, the Mayor asked for a motion to end the Executive Session. The motion was made by Alderman Strain and seconded by Alderman Bowering. Mayor Hawkins Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Jacobs made the motion to adjourn, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.


Mayor Mary Hawkins Butler

Attest:


Susan B. Crandall, City Clerk