

**MINUTES OF THE SECOND REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 19, 2023

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The second regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 19, 2023 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Sandra Strain, Tawanna Tatum, Patricia Peeler, Paul Tankersley (arrived late), Mike Hudgins and Guy Bowering, City Attorney Chelsea Brannon, and City Clerk/Director of Finance and Administration Susan Crandall. Alderman Janie Jarvis was absent.

Mayor Hawkins Butler called the meeting to order and after a prayer, and the Pledge of Allegiance led by members of Scout Troop 164, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Hawkins Butler asked if there were any items which needed to be removed for discussion. There were no removals and Alderman Bowering made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices: - Exhibit A**
 - 1. Minutes of Planning & Zoning Meeting – August 14, 2023
 - 2. Minutes of First Regular Board Meeting – September 5, 2023
 - 3. Notice of Special Called Board Meeting – September 14, 2023
 - 4. Minutes of Special Called Board Meeting – September 14, 2023
- B. Approve Claims Docket – Exhibit B**
 - 1. Computer Checks
 - Checks: 6819-6979
 - 2. Manual Checks/EFTs
 - Checks: 6813-6817
 - Voided Checks/EFTs: 6272,6481,6585 (August 2023)
 - 3. Payroll Checks
 - Checks: 1646-1658; EFTs: 26629-26844 – 09/05/2023
 - Disbursement Checks: 1659-1663 – 09/05/2023
 - Disbursement EFTs: 26845-26849 (August 2023)
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - Exhibit C**
 - 1. Accept resignation of Megan Jameson, Legal Assistant effective September 7, 2023
 - 2. Authorization to hire Gregory Alexander, Ashton Meeks, Aaron Palmer to the position of full-time Firefighters effective September 20, 2023
 - 3. Authorization to hire Stedman Harris and Kameron Jones as full-time Parks Department Laborers effective September 20, 2023
 - 4. Authorization to reinstate Brain Newman, part-time Webster Animal Shelter employee, from leave of absence effective September 8, 2023.
- D. Accept the following Proofs of Publication (Madison County Journal): - Exhibit D**
 - 1. Notice of Public Hearing – Proposed Budget and Tax Levies FY24
 - 2. Resolution Fixing the Ad Valorem Tax Levies
- E. Approval of and authorization for Mayor to execute Grants and Agreements Division (GAD) Submission Memo (GADSUM3) for a No-Cost Extension of Time (NCE) for the USDA (Strawberry House) effective September 6, 2023 – Exhibit E**
- F. Approval of and authorization for Mayor to execute Tuition Assistance Agreement Between Hunter Grewe and the City of Madison – Exhibit F**

- G. Approval of and authorization for Parks & Recreation Director Cole Smith to execute MDWFP Quarterly Progress Report for Liberty Park Playground Improvements Project – **Exhibit G**
- H. Authorization for Police Department to purchase software from sole source provider, Pen-Link, Ltd. – **Exhibit H**
- I. Accept quotes and authorize Police Department to purchase LED school speed limit signs from Custom Products as lowest and best provider – **Exhibit I**
- J. Authorization for Police Department to remove (1) Cassio calculator from equipment Inventory – **Exhibit J**
- K. Approval of and authorization for Police Department to apply for and execute all appropriate documents for participation in the MS Homeland Security Cybersecurity Grant Program – **Exhibit K**
- L. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Friends of Mississippi Veterans – **Exhibit L**
- M. Accept quotes and award to Steve Chisolm, LLC for completion of work on road shoulder in Countryside Place per Madison County interlocal agreement – **Exhibit M**
- N. Accept quotes for new money market account regarding HB 603 – Local Project Funds and award quote to Bank First – **Exhibit N**
- O. Approval for Tona Becker to attend the fall retreat for Welcome Home Mississippi in Hattiesburg, MS November 9th-10th, 2023 – **Exhibit O**
- P. Adopt Resolution Authorizing the Use of Municipal Funds to Buy Advertising from Mississippi Business Journal – **Exhibit P**
- Q. Accept quotes for new flag pole to be purchased and installed at New City Hall and award quote to A Complete Flag Source – **Exhibit Q**
- R. Authorization for Police Department to purchase Radio Accessories for 12 AP X N 70 radios from Motorola Solutions under state contract #8500000042 – **Exhibit R**
- S. Accept proposals and award professional services agreement to Pickering Engineering in connection with the MCWI Grants – **Exhibit S**
- T. Appoint Selection Committee to Review Consultant Qualifications for the Madison Avenue Project – **Exhibit T**
- U. Authorize the City to Intervene in the Water and Sewer Rate Increase Cases filed before the Public Service Commission by Canton Municipal Utilities and retain Dennis Miller, Esquire and the firm of Jones Walker in connection with the same – **Exhibit U**
- V. Authorize the Mayor to sign FAA Grant Request for Airport Drainage Improvements – **Exhibit V**
- W. Authorize the Mayor to sign application for FAA Grant for Airport Landing Guidance System (PAPI) – **Exhibit W**
- X. Accept Monthly Department Reports: - **Exhibit X**
 - 1. Administration & Finance – Privilege Licenses 10/1/2022 – 8/31/2023

Alderman Tatum seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

COMMUNITY DEVELOPMENT DEPARTMENT

Variance to Decrease Rear Yard Depth – Betty Freeny, 157 Brisage Drive, Lot 21
Community Development Director Kianca Guyton presented the request of Betty Freeny of 157 Brisage Drive for approval of a variance to decrease rear yard depth from 30 feet to 14 feet for a deck roof. Mr. Freeny obtained a letter of support from her homeowners' association. A motion was made by Alderman Tatum, seconded by Alderman Strain, and unanimously approved by all Aldermen to grant approval of this variance as requested. Mayor Hawkins Butler declared the motion carried. Documentation relevant to this request is attached hereto as **Exhibit Y**.

Preliminary Plat – Reunion, Kensington Phase 2, Block V

Applicant Keith Kent requested approval of the preliminary plat for Kensington, Phase 2 Block V in Reunion Subdivision. Ms. Guyton noted that the Planning and Zoning Commission recommended approval of this request. A motion to approve was made by Alderman Bowering and seconded by Alderman Hudgins. After a unanimous vote of approval, Mayor Hawkins Butler declared the motion carried. Documentation pertaining to this request is attached as **Exhibit Z**.

Preliminary Plat – Reunion, Lakeshire, Block Y

Applicant Keith Kent requested approval of the preliminary plat for Lakeshire, Block Y in Reunion Subdivision. Ms. Guyton noted that the Planning and Zoning Commission recommended approval of this request. A motion to approve was made by Alderman Strain and seconded by Alderman Hudgins. After a unanimous vote of approval, Mayor Hawkins Butler declared the motion carried. Documentation pertaining to this request is attached as **Exhibit AA**.

Alderman Tankersley joined the meeting at this time.

PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES

Mayor Hawkins Butler declared the Public Hearings opened for discussion regarding the cleaning of the following private properties:

288 Geneva Boulevard – Resolution Adopted

City Attorney Chelsea Brannon and Code Enforcement Officer Steve Greenough presented information on the status of this property, including the long-expired building permit. Information was provided to show that the house construction had never been completed and no certificate of occupancy issued. Additionally, the City confirmed with Entergy that the property is without power, with the temporary construction meter being removed years before. Property owner, Beverly Weatherly spoke to the matter and numerous residents from Geneva Gardens were also present. The property owner also provided photographs and asked that they be included in the minutes. After brief discussion, the Public Hearing was declared closed and Alderman Peeler made a motion to adopt a Cleaning Resolution, finding the property to be an abandoned project, authorizing the City Attorney to proceed with the Building Official to address the abandoned project as allowed by State law and to have the property cleaned and maintained, up to and including demolition should the circumstances warrant, and the owner not do so. The motion was seconded by Alderman Strain and received a unanimous vote of approval. Mayor Hawkins Butler declared the motion carried. The Resolution and associated photographs are attached hereto as **Exhibit BB**.

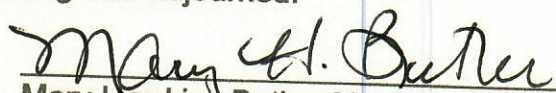
352 Long Cove – Public Hearing Continued

Mr. Greenough updated the Mayor and Board on the status of this property. No one from the public was present to address this matter. Following brief discussion, the motion was made by Alderman Strain to continue this Public Hearing until the next regularly scheduled meeting on October 3, 2023. Alderman Tatum seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

149 Reserve Crossing – Resolution Adopted

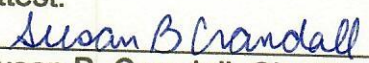
Following Mr. Greenough's presentation regarding this property, the motion was made by Alderman Tatum and seconded by Alderman Bowering to adopt a Cleaning Resolution to authorize the City to have the property cleaned should the owners not do so. The vote was unanimous in favor of approval and Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto as **Exhibit CC**. There was no one present from the public to address this matter.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion, seconded by Alderman Bowering and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried and the meeting was adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk