

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE  
MAYOR AND BOARD OF ALDERMEN OF THE  
CITY OF MADISON, MISSISSIPPI**

**September 3, 2019**

**STATE OF MISSISSIPPI  
COUNTY OF MADISON**

**INTRODUCTION AND ATTENDANCE**

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 3, 2019 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present were Mayor Mary Hawkins Butler, Aldermen Patricia Peeler, Ken Jacobs, Steve Hickok, Mike Hudgins, and Warren Strain, Attorney Dale Danks, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Aldermen Tatum and Bowering were absent.

Mayor Hawkins Butler called the meeting to order. After a prayer led by Alderman Jacobs and the Pledge of Allegiance led by Alderman Peeler, the meeting proceeded as follows:

**PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE UPCOMING FISCAL YEAR FOR THE CITY OF MADISON, MISSISSIPPI**

Mayor Hawkins Butler opened the Public Hearing for the proposed budget and proposed tax levies for Fiscal Year 2020. She asked if there were any comments from the public regarding the matter. There were none. The Mayor pointed out that there would be no millage tax increase again this year. She also thanked City Clerk/Susan Crandall and City Auditor/Accountant Robbie Barr for their hard work during the budget process. The motion was made by Alderman Hickok to close the Public Hearing, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried.

**RESOLUTION FIXING THE AD VALOREM TAX LEVIES FOR THE REAL, PERSONAL, VEHICLE AND PUBLIC UTILITY PROPERTY FOR TAXES FOR THE CITY OF MADISON, MADISON COUNTY, MISSISSIPPI - *Adopted***

The Mayor presented the Resolution Fixing the Ad Valorem Tax Levies and again noted that there were be no increase in millage rate from last year. Alderman Strain made the motion to approve the Resolution, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit A**.

**PUBLIC HEARING – TIF BONDS, THE VILLAGES OF MADISON**

Mayor Hawkins Butler opened the Public Hearing regarding the matter of Tax Increment Financing Bonds (TIF) for The Villages of Madison development. Bond Counsel Chris Pace was present at the meeting to answer any questions. There were no comments or questions from the public. The motion was made by Alderman Strain to close the Public Hearing, seconded by Alderman Hudgins and unanimously approved. Mayor Hawkins Butler declared the motion carried.

**ADMINISTRATION – CONSENT AGENDA – APPROVED**

Concerning the Consent Agenda, the Mayor asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Hickok made the motion to approve the Consent Agenda as follows:

**CONSENT AGENDA**

- A. Accept Meeting Minutes:
1. Second Regular Board Meeting – August 20, 2019



- B. Approve Claims Docket – **Exhibit B**
  - 1. Computer Checks  
124229-124359
  - 2. Manual Checks  
124225-124228
  - 3. Payroll Checks  
Checks 33964-33989; EFTs 4720-4927 – 08/30/19  
Disbursement Checks: 33990-33994 – 08/30/19
- C. Accept the following proofs of publication: - **Exhibit C**
  - 1. Public Notice – Cleaning of Private Property, 608 Clearwood Cove(*Journal*)
- D. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
  - 1. Authorization to remove inactive part-time/seasonal Parks Department employees from payroll effective September 4, 2019 as outlined in the attached list
  - 2. Amend hire date of Robert E. Montgomery, IV as Special Projects Officer in the Mayor’s Office to September 9, 2019
  - 3. Authorization to hire Ruth Gibbons as Deputy Clerk effective September 13, 2019
  - 4. Authorization to hire Eli Herrington and Grant Schirmer as part-time seasonal employee for the Parks and Recreation Department effective September 4, 2019
  - 5. Accept resignation of Sharon “Paige” Muse, Receptionist effective August 30, 2019
- E. Accept Amendment No. One to Irrevocable Standby Letter of Credit No.18-045-SP Originally Dated August 22, 2019, Whittington, Phase 2 – **Exhibit E**
- F. Approval of and authorization for Mayor to execute Agreement for Professional Services with Halfacre Engineering for inspection of property located at 2069 Main Street – **Exhibit F**
- G. Authorization to refund Madison County for overpayments on Interlocal Agreements – **Exhibit G**
- H. Accept Monthly Departmental Reports: - **Exhibit H**
  - 1. Administration & Finance, Privilege Licenses, July-August 2019
  - 2. Police Department – July 2019
- I. Authorization for Public Works Department to remove items from inventory as outlined in the attached list and to auction, scrap or cannibalize those items – **Exhibit I**
- J. Authorization for Mayor Hawkins Butler and Code Enforcement Officer Miriam Ethridge to attend America in Bloom Symposium & Award Celebration in St. Charles, Illinois on October 3 – 5, 2019
- K. Authorization for Director of Environment and Design Alan Hoops and A. Noble to travel to Atlanta, Georgia on September 12, 2019 for the Madison at Main development project

Alderman Strain seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried.

**CONTINUATION OF PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, 805 ANNANDALE ROAD – Cleaning Resolution Adopted**

Mayor Hawkins Butler opened the Continuation of the Public Hearing concerning the cleaning of private property located at 805 Annandale Road. There was no one present from the public to address the matter and Attorney Dale Long recommended adoption of a Resolution to have the property cleaned should the property owner not do so. Alderman Hickok made the motion to close the Public Hearing and adopt the Cleaning Resolution as recommended, seconded by Alderman Jacobs and unanimously approved by all Aldermen. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit J**.

**PUBLIC HEARING FOR CLEANING OF PRIVATE PROPERTY, 608 CLEARWOOD COVE – Cleaning Resolution Adopted**

Mayor Hawkins Butler opened the Public Hearing for discussion regarding the cleaning of property located at 608 Clearwood Cove. Attorney Dale Long stated that Code



Enforcement Officer Miriam Ethridge notified the property owner on August 12, 2019 of complaints regarding the condition of the property. He stated that concerned neighbors had taken it upon themselves to clean it themselves and that the bank owned property had been recently sold at auction.

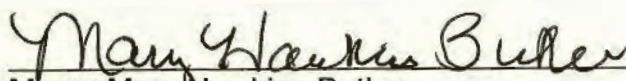
Ms. Angie Lam, addressed the Mayor and Board stating that she and her husband had purchased the property through the auction process and that the closing is still pending.

Mr. Tom McWilliams, who is a member of the Locust Hill homeowners association, stated that this property has been a problem for over a year and confirmed that some of the concerned citizens had, to some extent, cleaned it themselves. He asked the Board to consider taking steps to have the property adequately cleaned.

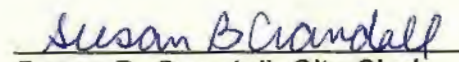
Alderman Hudgins made a motion to close the Public Hearing, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried.

Alderman Hickok made the motion to adopt a Resolution to have the property cleaned should the property owners not do so themselves. Alderman Strain seconded the motion and the vote was unanimous in favor of approval. Mayor Hawkins Butler declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit K**.

With no further business for discussion, the motion was duly made by Alderman Strain, seconded by Alderman Peeler and unanimously carried to adjourn the meeting. Mayor Hawkins Butler declared the meeting adjourned.

  
Mayor Mary Hawkins Butler

Attest:

  
Susan B. Crandall, City Clerk