

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

September 6, 2022

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, September 6, 2022 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Pro Tempore Guy Bowering, Aldermen Tawanna Tatum, Patricia Peeler, Janie Jarvis, Paul Tankersley, and Michael Hudgins, City Attorney Chelsea Brannon, City Clerk/Director of Finance and Administration Susan Crandall and Chief Deputy City Clerk Lisa Winstead. Mayor Mary Hawkins Butler and Alderman Sandra Strain were both absent.

Mayor Pro Tempore Bowering called the meeting to order and after a Prayer led by Public Works Director Dexter Shelby, and the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

**PRESENTATION TO MADISON MIDDLE SCHOOL ROBOTICS TEAM – Postponed
until September 20, 2022**

CONSENT AGENDA

Mayor Pro Tempore Bowering asked if there were any items to be removed from the Consent Agenda for discussion. There were no removals requested and Alderman Jarvis made the motion to approve the Consent Agenda as follows:

CONSENT AGENDA

- A. Accept Meeting Minutes and Notices:**
 - 1. Minutes of Second Regular Board Meeting – August 16, 2022
- B. Approve Claims Docket – **Exhibit A****
 - 1. Computer Checks
Checks: 2625-2847
 - 2. Manual Checks/EFTs
Checks: 2620-2624
 - 3. Payroll Checks
Checks: 1246-1256, 1264; EFTs: 20431-20642 – August 26, 2022
Manual/Disbursement Checks: 1257-1259 – August 26, 2022
Checks: 1260-1263; EFTs: 20643-20651 – August 31, 2022
- C. Accept the following departmental changes/documents per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: **Exhibit B****
 - 1. Authorization to hire Marcus Adams as full-time Police Officer effective September 19, 2022
 - 2. Authorization to hire Terrance Redmond as full-time Police Officer effective September 8, 2022
 - 3. Approve transfer of Firefighter Demetri Landrum from part-time to full-time status effective September 6, 2022
 - 4. Accept letter of resignation for Josh Burge, part-time Firefighter effective September 4, 2022
 - 5. Authorization to hire James Jones as a full-time Parks Department Laborer/Mechanic effective September 21, 2022
 - 6. Authorization to hire Richard Maddox as a full-time Parks Department Laborer effective September 21, 2022
- D. Approval of and authorization to execute the Application for Drug-Free Workplace Premium Credit Workers' Compensation with Travelers insurance for 2022-2023 – **Exhibit C****

- E. Authorization for City Clerk to execute credit application for Scott Petroleum Corporation for Public Works Department fuel purchases
- F. Accept lease-purchase quotes for departmental vehicles and equipment as outlined in the attached documentation and authorize financing Bank First and Trustmark Bank based on lowest and best quotes – **Exhibit D**
- G. Approval of the following action for the Runway 17 PAPI Project at Bruce Campbell Field: - **Exhibit E**
 - 1. Acknowledge receipt of quotes from Webster Electric Company, LLC in the amount of \$4,197.50 and Lewis Electric, Inc. in the amount of \$4,986.00
 - 2. Authorize work order with Webster Electric Company, LLC for an amount not to exceed \$4,197.50 for services related to modifications and adjustments to the Runway 17 PAPI at Bruce Campbell Field, as shown on the attached estimate
 - 3. Authorize submittal of FAA VGSI Form to FAA to authorize FAA to develop a reimbursable agreement for services to conduct a flight inspection of the Runway 17 PAPI at Bruce Campbell Field
- H. Authorization for Police Department to remove from inventory and sell at auction, two unmarked vehicles as outlined in the attached memorandum – **Exhibit F**
- I. Authorization for Police Department to open account with Trust Care Health Services for the completion of pre-employment drug screens and physical examinations – **Exhibit G**
- J. Authorization for Fire Department to remove from inventory equipment that is no longer serviceable and properly dispose of it as outlined in the attached memorandum – **Exhibit H**
- K. Accept Monthly Departmental Reports: - **Exhibit I**
 - 1. Administration & Finance Department – *July 2022 Financials*
 - 2. Administration & Finance Department – *Privilege Licenses, July-August 2022*
 - 3. Police Department – *July 2022*
- L. Adopt Resolutions Adjudicating Cost of Cleaning Certain Real Property for the following properties: - **Exhibit J**
 - 1. 123 Meadowdale Drive
 - 2. 233 Pecan Creek Drive
 - 3. 412 Post Oak Cove
 - 4. Galleria Parkway Parcels (12 lots)
- M. Authorize acceptance of donation from Harriet Lamkin, Marilyn Bray, Lucy Tullos and Margaret Blakeney Williams for the Madison Station Botanic Garden in Memory of Miriam Ethridge – **Exhibit K**
- N. Resolution to Authorize Submittal of Application to the Mississippi Department of Environmental Quality for City Center Water, Sewer and Drainage Improvements Project and to Designate Authorized Representatives to Act on Behalf of the Applicant in an Official Capacity and for Related Purposes – **Exhibit L**
- O. Resolution to Authorize Submittal of Application to the Mississippi Department of Environmental Quality for the Tisdale Pump Station and Force Main Project and to Designate Authorized Representatives to Act on Behalf of the Applicant in an Official Capacity and for Related Purposes – **Exhibit M**
- P. Approve and Confirm Letter of Engagement with Jones Walker for Representation - **Exhibit N**
- Q. Adopt Resolution Authorizing the Use of Municipal Funds to Purchase Sponsorship for the November/December 2022 Issue of Mississippi Magazine – **Exhibit O**
- R. Authorization for submittal of Mayor Mary Hawkins Butler's applications for appointment to the MS Municipal League (MML) Board of Directors and Executive Committee for 2022-2023 – **Exhibit P**
- S. Authorization for Public Works Director Dexter Shelby to attend the 2022 MS APWA Fall Conference in Gulfport, MS on October 19-21, 2022 – **Exhibit Q**
- T. Approve Master Services Agreement with Garver, LLC for Professional Engineering Services – **Exhibit R**
- U. Approve Work Order with Garver, LLC for Improvements to the Guardrail on Rice Road – **Exhibit S**

The motion to approve the Consent Agenda was seconded by Alderman Tankersley, unanimously approved by all Aldermen, and declared carried by Mayor Pro Tempore Bowering.

PUBLIC HEARING ON THE PROPOSED BUDGET AND PROPOSED TAX LEVIES FOR THE UPCOMING FISCAL YEAR FOR THE CITY OF MADISON, MISSISSIPPI

Mayor Pro Tempore Bowering declared the Public Hearing open for discussion regarding the proposed budget and tax levies for the upcoming Fiscal Year 2023. He stated that there will be no millage increase and asked if there was anyone present to would like to comment. There were no comments from the public and the Public Hearing was declared closed.

RESOLUTION FIXING THE AD VALOREM TAX LEVIES FOR THE REAL, PERSONAL, VEHICLE AND PUBLIC UTILITY PROPERTY FOR TAXES FOR THE CITY OF MADISON, MADISON COUNTY, MISSISSIPPI - Adopted

Upon presentation of the aforementioned Resolution, the motion was made by Alderman Jarvis to grant approval, seconded by Alderman Tatum and unanimously approved by all Aldermen present. Mayor Pro Tempore Bowering declared the motion carried. A copy of this Resolution is attached here to and incorporated herein as **Exhibit T**.

PUBLIC HEARINGS FOR CLEANING OF PRIVATE PROPERTIES

The Public Hearing was declared opened for discussion regarding cleaning of the following 14 lots on Galleria Parkway. It was noted that all properties had been properly noticed with signs posted on the lots and letters mailed to the property owners as required.

- State of Mississippi, Parcel 072C-06A-003/01.00, Lot 2
- State of Mississippi, Parcel 072C-06A-003/02.00, Lot 4
- Claude Short, Parcel 072C-06A-005/00.00, Lot 5
- State of Mississippi, Parcel 072C-06A-005/08.01, Lot 6
- State of Mississippi, Parcel 072C-06A-005/08.00, Lot 7
- Claude Short, Parcel 072C-06A-005/00.00, Lot 8
- Cedarcrest Properties, Parcel 072C-06A-005/3.00, Lot 9
- State of Mississippi, Parcel 072C-06A-005/09.00, Lot 10
- State of Mississippi, Parcel 072C-06A-005/09.00, Lot 11
- Pride Brothers, LLC, Parcel 072C-06A-005/04.00, Lot 12
- Claude Short, Parcel 072C-06A-005/00.00, Lot 13
- State of Mississippi, Parcel 072C-06A-003/09.00, Lot 14
- State of Mississippi, Parcel 072C-06A-003/05.00, Lot 17
- State of Mississippi, Parcel 072C-06A-003/06.00, Lot 19

Mr. Jeff Pride of 112 Haddington Cove in Madison, was present at the meeting to explain that he has been consistently cutting and cleaning his property which is Lot 12. In addition, it was noted by Code Enforcement Officer Steve Greenough that Lot 9 is also been regularly cleaned by the owners.

Upon completion of discussion, the Public Hearing was closed and a motion was made by Alderman Peeler and seconded by Alderman Jarvis to adopt a Resolution to authorize the City to have the properties cleaned should the owners not do so themselves, for all properties with the exception of Lots 9 and 12. The vote was unanimous in favor of approval and Mayor Pro Tempore Bowering declared the motion carried. A copy of this Resolution is attached hereto and incorporated herein as **Exhibit U**.

Mayor Pro Tempore Bowering opened the Public Hearing for discussion of cleaning of properties located at Lots 13-17, and 39 on Ash Tree Lane. It was noted that all properties had been properly noticed on site and letters had been mailed to the owners.

Mr. Greenough explained that Lot 15 is currently being maintained by its owner. Also present was Mr. Rajeshbabu Sukamar of 124 Wexford Way in Brandon, Mississippi. He is the owner of Lot 17 which he is currently maintaining as required.

With no further discussion, the Public Hearing was closed and a motion was made by Alderman Jarvis to adopt Resolutions to authorize the City to have these properties cleaned if the owners do not do so themselves. The motion was seconded by Alderman Tankersley and unanimously approved by all Alderman present. Mayor Pro Tempore Bowering declared the motion carried. Resolutions were adopted for Lots 13, 14, 16, and 39 and copies are attached hereto and incorporated herein as **Exhibit V**.

With no further business for discussion, the Mayor Pro Tempore asked for a motion to declare the meeting adjourned. Alderman Tankersley made the motion, seconded by Alderman Peeler and unanimously approved. Mayor Pro Tempore Bowering declared the motion carried and the meeting was adjourned.

Mary Hawkins Butler

Mary Hawkins Butler, Mayor

Attest:

Susan B. Crandall

Susan B. Crandall, City Clerk