

**MINUTES OF THE FIRST REGULAR MONTHLY MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE
CITY OF MADISON, MISSISSIPPI**

January 5, 2021

**STATE OF MISSISSIPPI
COUNTY OF MADISON**

INTRODUCTION AND ATTENDANCE

The first regular monthly meeting of the Mayor and Board of Aldermen of the City of Madison, Mississippi was held on Tuesday, January 5, 2021 at 6:00 p.m. in the Municipal Courtroom at the Madison Justice Complex. Those present in the Courtroom were Mayor Mary Hawkins Butler, Aldermen Tawanna Tatum, Patricia Peeler, Ken Jacobs, Paul Tankersley, Michael Hudgins, Guy Bowering and Sandra Strain, City Clerk/Director of Finance and Administration Susan Crandall, and Chief Deputy City Clerk Lisa Winstead. City Attorney Chelsea Brannon was present by telephone.

Mayor Hawkins Butler called the meeting to order and welcomed newly elected Alderman-at-Large Sandra Strain to her first meeting. Alderman Strain was sworn into office by Judge Jim Streetman in a ceremony held at 5:30 p.m. prior to the Board Meeting. Mayor Hawkins Butler thanked Alderman Jacobs for leading in prayer prior to that ceremony and after the Pledge of Allegiance led by Alderman Tatum, the meeting proceeded as follows:

ADMINISTRATION – CONSENT AGENDA – APPROVED

Concerning the Consent Agenda, Mayor Butler asked if there were any items which needed to be removed for discussion. There were no items removed and Alderman Bowering made the motion to approve the Consent Agenda as follows:

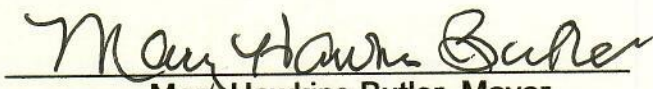
- A. Accept Meeting Minutes:**
 - 1. Second Regular Board Meeting – December 15, 2020
- B. Approve Claims Docket – Exhibit A**
 - 1. Computer Checks
Checks: 129292-129501
 - 2. Manual Checks
Checks: 129287-129291
 - 3. Payroll Checks
Checks: 34827-34843; EFTs: 11846-12046 – 12/18/2020
Disbursement Checks: 34844-34850 – 12/18/2020
Checks: 34851-34865; EFTs: 12047-12251 – 12/31/2020
Disbursement Checks: 34566-34871 – 12/31/2020
- C. Accept monthly department reports: - Exhibit B**
 - 1. Administration & Finance – Privilege Licenses, November 2020
- D. Accept the following proofs of publication: - Exhibit C**
 - 1. Public Notice - Variance for Side Yard Setback, JMH Builders (*Herald*)
 - 2. Public Notice – Variance for Building Height Increase, JMH Builders (*Herald*)
 - 3. Public Notice – Variance for Rear Yard Setback, JMH Builders (Jim Meadows) (*Journal*)
 - 4. Public Notice – Variance for Side Yard Setback, JMH Builders (Jim Meadows) (*Journal*)
 - 5. Public Notice – Variance for Building Height Increase, JMH Builders (Jim Meadows) (*Journal*)
 - 6. Public Notice – Variance for Accessory Structure Size, Chris Wiseman (*Journal*)
 - 7. Public Notice – Variance for Rear Yard Accessory Structure Height Increase, Chris Wiseman (*Journal*)
 - 8. Public Notice – Variance for Accessory Structure Height Increase, Jennifer Eckerson (*Herald*)

9. Public Notice – Variance for Rear Yard Setback, Jennifer Eckerson (*Herald*)
 10. Public Notice – Variance for Front Yard Setback, Ron McMaster for Keith Hopper (*Herald*)
 11. Public Notice – Special Exception for Warehouse/Storage Facility, Keith Hopper (*Herald*)
 12. Public Notice – Variance for Fence Height, Mike Thompson (*Journal*)
 13. Public Notice – Variance for Rear Yard Setback, Diane Neyland (*Herald & Journal*)
 14. Public Notice – Variance for Greenspace Side Setback, Madison Management, LLC (*Herald*)
 15. Public Notice – Testing of Election Equipment for 2020 Special Election for Alderman-at-Large (*Journal*)
- E. Accept the following departmental changes per terms of the Status/Payroll Change Report on file in the Office of the City Clerk: - **Exhibit D**
 1. Accept resignation of Asjiah Fulgham, Deputy City Clerk effective January 1, 2021
 2. Accept resignation of Danielle Jaroszewski, Police Officer effective September 18, 2020
 3. Accept resignation of Gena Martin, Part-Time Kennel Worker effective December 31, 202
 - F. Resolution Authorizing the Use of Municipal Funds to Buy Advertising from St. Joseph Catholic School for the 2021 Draw Down Corporate Sponsorship – **Exhibit E**
 - G. Approval of revised specifications as reviewed by City Attorney; and authorization for City Clerk to advertise for legal advertisers for calendar year 2021 – **Exhibit F**
 - H. Acknowledgement of notices posted for Special Election for Alderman-at-Large – **Exhibit G**
 - I. Authorize the approval of necessary expenditures for the 2021 Election
 - J. Authorize the City Clerk to request the use of voting equipment from Madison County for the 2021 Election – **Exhibit H**
 - K. Accept resignation letter from Municipal Election Commissioner Dan Ford – **Exhibit I**
 - L. Authorization for Police Department to remove two (2) Maytag washers from the Webster Animal Shelter inventory as outlined in the attached memorandum – **Exhibit J**
 - M. Authorization for Police Department to purchase six (6) unmarked vehicles from Kirk Auto Word as outlined in the attached memorandum – **Exhibit K**
 - N. Authorization for Police Department to purchase upfitting equipment for six (6) new vehicles from Jackson Communications as outlined in the attached memorandum – **Exhibit L**
 - O. Authorization for Police Department to continue the annual maintenance with Kologik, LLC for software support of COPsync effective January 16, 2021- January 15, 2022 – **Exhibit M**
 - P. Approval of and authorization for Police Department to execute lease agreement and order of replacement motorcycle units as outlined in the attachments – **Exhibit N**
 - Q. Award 12-month supply bids for Public Works Department for the period of January 1, 2021 – December 31, 2021 as outlined in the attached Recommendation for Bid Acceptance (if there is a delay in response to the City of Madison’s request for services, the next lowest bidder will be used) – **Exhibit O**
 - R. Authorization for the City Clerk to complete and sign the credit application for Altec, Inc. for parts for Public Works’ bucket truck – **Exhibit P**
 - S. Approval of and authorization for Mayor to execute the City of Madison Phase II Stormwater Program Implementation – 2021 Agreement with Allen Engineering and Science, Inc. – **Exhibit Q**
 - T. Approval of and authorization for Mayor to execute Construction Estimate #2, November 2020 for Hemphill Construction Company, Inc., for the Hoy Road Improvements/Rice Road Multi-Use Patch – STP-6940-00-(001) LPA/105508-701000 & STP-0047-00(035) LPA/10689-701000 – **Exhibit R**
 - U. Authorize Repair of Fence at 244 Timbermill Drive (see quote attached) – **Exhibit S**

V. Accept Official Recapitulation and Certification of the Special Election for Alderman-at-Large (recap attached) – Exhibit T

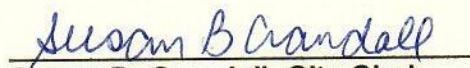
Alderman Jacobs seconded the motion to approve the Consent Agenda and the vote was unanimous in favor of approval. Mayor Butler declared the motion carried.

With no further business for discussion, Mayor Hawkins Butler asked for a motion to declare the meeting adjourned. Alderman Peeler made the motion to adjourn, seconded by Alderman Strain and unanimously approved. Mayor Hawkins Butler declared the motion carried and the meeting adjourned.



Mary Hawkins Butler, Mayor

Attest:



Susan B. Crandall, City Clerk