



CITY OF MADISON

Building & Permits
Code Enforcement

1239 HIGHWAY 51 NORTH ♦ POST OFFICE BOX 40 ♦ MADISON, MISSISSIPPI 39130 ♦ (601) 856-6336 ♦ FAX (601) 856-2870



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Dear Madison Resident:

We have recently been contacted by a pool company regarding obtaining a permit to locate a swimming pool on your property. The City of Madison requires that all pool companies inform their clients of Madison's ordinances and regulations regarding swimming pools. **Please read this letter, sign one copy and return it to the Building Department.** Upon receipt of the signed copy, the City of Madison will issue the permit to the pool company.

The following is a summary of the requirements for residential and commercial swimming pools:

Article VIII Section 10-804

Swimming pools shall be located behind the front line of house and there shall be a minimum of ten (10) feet between all property lines or recorded easements and the rim of the swimming pool. All swimming pools shall be enclosed by a structure or fencing. Fences shall be at least four (4) feet in height with spacing not exceeding four (4) inches between vertical or horizontal members and shall have a self-latching gate and shall be installed within ten (10) days of installation of the swimming pool (typically installed by the homeowner). The City recommends that fences be installed prior to excavation and does not assume any liability if adequate safety precautions are not taken by the pool company and /or homeowner.

A building permit is required prior to beginning any construction or excavation. The Building Department will perform a minimum of three (3) inspections: 1) Setback and Site Inspection; 2) Electrical Inspection (please give name of licensed electrician below); 3) Final Inspection.

If you have any questions regarding the above information, please feel free to contact our office at 856-6336.

POOL BACK WASH & DRAINAGE: Show on pool drawing.

Your signature indicates that you have read and understand this letter and you agree to comply with all the regulations and ordinances of the City of Madison.

Signature of Resident

Date

Please Print or Type Name of Resident

Street Address Where Pool is Located

Licensed Electrician

Requirements for Residential and Commercial Swimming Pools

Swimming pools shall be located behind the front line of the house and there shall be a minimum of ten (10) feet between all property lines or recorded easements and the rim of the swimming pool. All swimming pools shall be enclosed by a structure or fencing. Fences shall be at least four (4) feet in height with spacing not exceeding four (4) inches between vertical or horizontal members and shall have a self-latching gate and shall be installed within ten (10) days in installation of the swimming pool. The City recommends that fences be installed prior to excavation and does not assume liability if adequate safety precautions are not taken by the pool company and/or homeowner.

A building permit is required prior to beginning any construction or excavation. Prior to issuance of the permit, the Building Department must have a letter signed by the resident indicating the resident is aware of and understands the above requirements. The Building Department will perform a minimum of three (3) inspections:

1. **Setback and Site Inspection:** The City of Madison's Zoning Ordinance requires a ten (10) foot setback from rear and side property lines or recorded easements and rim of the swimming pool. A Setback Inspection shall be performed prior to excavation of the pool.
2. **Electrical Inspection:** An Electrical Inspection shall be performed when the common bonding grid is in place using a solid copper conductor not smaller than a #8 conductor. Electrical wiring and equipment shall comply with the National Electrical Code.
3. **Final Inspection:** A Final Inspection shall be performed when the swimming pool is complete, all landscaping has been installed and the required structure or fencing is in place. Backwash from the swimming pool shall not go into the sanitary sewer or onto adjacent properties.

All inspections will be done within a reasonable time frame (usually within 24 hours of time it is called in). Inspections called in after 12:00 noon will be performed the following day.

**Building and Permit Department
856-6336**

Office hours are from 8:00 a.m. to 5:00 p.m.
Monday through Friday